

MINUTES OF THE ST. BERNARD-ELMWOOD PLACE CITY SCHOOLS
BOARD OF EDUCATION ON AUGUST 28, 2023

The St. Bernard-Elmwood Place Board of Education met in regular session on Monday, August 28, 2023, at 5:45 p.m. in the Board of Education Office, 105 Washington Avenue, St. Bernard, Ohio 45217. The meeting was called to order by President Linda Radtke and opened with the Pledge to the Flag.

Roll Call

Present: Linda Radtke, Marc Fleak, and Micki Spears

Absent: Dr. Jason McMullan and Tinette Underwood

Also present: Dr. Mimi Webb, Nick Hendricks, Bruce Helwagen, and Kathy McFadden

Visitors (who signed in): Eric Cupito, Jackson Goettelman, Jeremy Goettelman, Teri Goettelman, Leslie Koehl, Carolyn Spears, Ron Spears Jr., Jennifer Spears, and Jeremy Spears

Presentations

Education Hall of Fame Inductions

Teri A. Goettelman

Laura J. Heim

C. Dale Helphinstine

Jennifer R. Spears

Retirement

Ronald L. Spears Jr.

Public Participation

None

23-90 Motion to Wave Reading of and Approval of Regular Meeting Minutes on July 24, 2023

Mrs. Spears made a motion, seconded by Mr. Fleak, to wave reading of and approval of minutes of the Regular Meeting on July 24, 2023.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Mr. Fleak, and Mrs. Spears

Absent - Dr. McMullan and Mrs. Underwood

23-91 Financial Report and Report of the Treasurer

Mr. Fleak made a motion, seconded by Mrs. Spears, to approve the following:

Financial Report for July 2023

Investments - General

Star Ohio

\$ 20,752,457.63

Investment & Bank Interest - General

Star Ohio - General	93,083.52
US Bank	513.96
Fifth Third Bank	282.34

Investments – Building Project

Star Ohio Bond Retirement	146,359.31
Star Ohio LFI	2,882,933.73
Star Ohio Local Share	1,841,889.46
Star Ohio State Share	4,596,920.64

Investment Interest – Building Project

Star Ohio Bond Retirement	656.48
Star Ohio LFI	12,931.11
Star Ohio Local Share	8,261.58
Star Ohio State Share	20,618.87

Approve Invoice with Then and Now Certificates in Excess of \$3,000 or Invoices More than 31 Days older than the Purchase Order as Presented

Burkhardt Pro Hardware	\$ 177.24
Cincinnati Floor Company Inc.	3,240.00
Duke Energy	9,051.37
Ennis Britton Co., LPA	1,638.40
Fifth Third Bank	3,142.99
Paul Finkes	82.53
Paul Finkes	306.54
Forward Edge	4,464.62
Frontline Technologies Group LLC	11,188.15
Scoir Inc.	1,183.96
Scholastic Inc.	3,790.08
Ron Spears	99.56
USI Insurance Services LLC	63,386.00

Donations

<u>Source</u>	<u>Amount</u>	<u>Fund</u>	<u>School/Club</u>
Gregory & Kathy Zix	\$ 50.00	007 9076	Tina Siegel Scholarship
Idle Hour Social Club	50.00	007 9076	Tina Siegel Scholarship

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Mr. Fleak, and Mrs. Spears

Absent - Dr. McMullan and Mrs. Underwood

23-92 Job Description

Mrs. Spears made a motion, seconded by Mr. Fleak, to approve the Bilingual Paraprofessional job description as presented.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Mr. Fleak, and Mrs. Spears

Absent - Dr. McMullan and Mrs. Underwood

23-93 OAPSE Memorandum of Understanding

Mr. Fleak made a motion, seconded by Mrs. Spears, to approve the OAPSE Memorandum of Understanding as presented.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Mr. Fleak, and Mrs. Spears

Absent - Dr. McMullan and Mrs. Underwood

23-94 Retirement

Mrs. Spears made a motion, seconded by Mr. Fleak, to approve Michael Meyer’s retirement, effective May 31, 2024.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Mr. Fleak, and Mrs. Spears

Absent - Dr. McMullan and Mrs. Underwood

23-95 Resignation

Mr. Fleak made a motion, seconded by Mrs. Spears, to Lucas Holden’s resignation, effective September 8, 2023.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Mr. Fleak, and Mrs. Spears

Absent - Dr. McMullan and Mrs. Underwood

23-96 Employment of Bilingual Paraprofessional

Mrs. Spears made a motion, seconded by Mr. Fleak, to employ Tracey DeLeon as a Bilingual Paraprofessional, at the approved rate of pay, for the 2023-2024 school year.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Mr. Fleak, and Mrs. Spears

Absent - Dr. McMullan and Mrs. Underwood

23-97 Paraprofessional

Mr. Fleak made a motion, seconded by Mrs. Spears, to employ the following as Paraprofessionals for the 2023-2024 school year:

1. Tianna Tyler, Step 1
2. Kendall Owens, Step 2

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Mr. Fleak, and Mrs. Spears
Absent - Dr. McMullan and Mrs. Underwood

23-98 Auxiliary Personnel for St. Clement School

Mrs. Spears made a motion, seconded by Mr. Fleak, to employ the following for the 2023-2024 school year to service St. Clement School and be paid with Title I and Auxiliary Funds:

1. Sandy Harris, Auxiliary Clerk, Step 30 of the Secretary Salary Schedule, 3 hours per day, 200 days
2. Jennifer Dutschke, Title I Teacher, Bachelors +30 Degree, Step 27, 107 days at 6.75 hours per day, 34 days at 5 hours per day, total 141 days
3. Lauren Miliano, Reading Teacher, Masters Degree, Step 13, 106 days at 6.75 hours per day

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Mr. Fleak, and Mrs. Spears
Absent - Dr. McMullan and Mrs. Underwood

23-99 Classified Substitute

Mr. Fleak made a motion, seconded by Mrs. Spears, to employ Debi Byrd as a classified substitute on an if and when needed basis for the 2023-2024 school year.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Mr. Fleak, and Mrs. Spears
Absent - Dr. McMullan and Mrs. Underwood

23-100 Tutors

Mrs. Spears made a motion, seconded by Mr. Fleak, to employ the following as Tutors, salaries paid with Title I Funds, for the 2023-2024 school year on an “as needed” basis up to 29 hours per week when students are in session:

Natalie Cann	Jennifer McCoy*
Tamera Nuss	Bonnie Payne*
Wendra Tuell	Andrea Warren

*Tutors will job share. Combined total not to exceed 29 hours per week.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Mr. Fleak, and Mrs. Spears

Absent - Dr. McMullan and Mrs. Underwood

23-101 Supplemental Non-Athletic Contracts – 2023-2024

Mrs. Spears made a motion, seconded by Mr. Fleak, to approve the following:

Upon the recommendation of the Superintendent, the Board of Education of the St. Bernard-Elmwood Place School District hereby authorizes the employment of the persons listed below under the designated supplemental contracts, to be compensated in accordance with the Board-adopted salary schedule.

Also upon recommendation of the Superintendent, the Board of Education nonrenews the supplemental contracts listed below, effective at the close of the 2023-2024 school year, and directs the Treasurer to serve written notice of nonrenewal, pursuant to Revised Code 3319.11(H)(1)(a), to the persons listed, along with the contracts of employment.

<u>Name</u>	<u>Position</u>	<u>Step</u>
Jessika Connor	Academic Club – Astronomy	2
Becky Balzer	LPDC	N/A
Leslie Koehl	LPDC	N/A
Michelle Miller	LPDC	N/A
Danielle Volk	LPDC	N/A
Brenda Schildmeyer	Mentor Specialist	5
Elizabeth Brame	Counselor Extended Service	10 days per diem
Andrew Critzer	Steel Drum Band	5
Andrew Critzer	Instrumental High School	5
Andrew Critzer	Instrumental Junior High	5
Regina Jasinowski	Choral High School	5
Regina Jasinowski	Choral Junior High	5
Christina Kowalski	Choral Elementary	5
Marcus Hanrahan	Yearbook	5
Lindsey Louis	11 th Grade Class Advisor	5
Amanda Kokenge	11 th Grade Class Advisor	5
Brett Kies	10 th Grade Class Advisor (1/2)	5
Regina Jasinowski	10 th Grade Class Advisor (1/2)	5

Leslie Koehl	9 th Grade Class Advisor	5
Regina Jasinowski	High School Drama	3
Harry Steinkamp	National Senior Honor Society	5
Rachel Briedis	National Junior Honor Society	3
Teri Goettelman	High School Student Council	3
Teri Goettelman	Junior High Program Coordinator	2
Danielle Volk	Titans Plus	5
Erin Cupito	Elementary Student Council	5
Teri Goettelman	Dept. Chair High School ELA	2
Harry Steinkamp	Dept. Chair High School SS	2
Leslie Koehl	Dept. Chair High School Math	2
Amanda Kokenge	Dept. Chair High School Science	2
Brett Kies	Dept. Chair Electives K-12	2
Lindsey Louis	Dept. Chair Spec. Ed. K-12	2
Sarah Girard	Dept. Chair ELA 3-6	2
Michelle Miller	Department Chair – K-2	2
Brenda Schildmeyer	Department Chair – Math 3-6	2
Erin Cupito	Social Media Elementary (1/2)	2
Michelle Miller	Social Media Elementary (1/2)	2

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Mr. Fleak, and Mrs. Spears
Absent - Dr. McMullan and Mrs. Underwood

23-102 Supplemental Athletic Contracts – 2023-2024

Mr. Fleak made a motion, seconded by Mrs. Spears, to approve the following:

Upon the recommendation of the Superintendent, the Board of Education of the St. Bernard-Elmwood Place School District hereby authorizes the employment of the persons listed below under the designated supplemental contracts, to be compensated in accordance with the Board-adopted salary schedule.

Also upon recommendation of the Superintendent, the Board of Education nonrenews the supplemental contracts listed below, effective at the close of the 2023-2024 school year, and directs the Treasurer to serve written notice of nonrenewal, pursuant to Revised Code 3319.11(H)(1)(a), to the persons listed, along with the contract of employment.

<u>Name</u>	<u>Position</u>	<u>Step</u>
Carly Anderson	Jr. High Football Cheerleading Advisor	2
Hannah Johnson	Jr. High Boys & Girls Cross Country	1

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Mr. Fleak, and Mrs. Spears
Absent - Dr. McMullan and Mrs. Underwood

23-103 Additional Supplemental Positions

Mrs. Spears made a motion, seconded by Mr. Fleak, to approve certified staff to fill the following positions on an as-needed basis, as assigned by the building principal and Superintendent, for the 2023-2024 school year, per the SBEPEA Master Contract, at an hourly rate of \$27.04:

Curriculum Development	Home Instruction
Curriculum Writing	Homework Assistance
Detention	Tutors
Enrichment	Other Extra Duties

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Mr. Fleak, and Mrs. Spears

Absent - Dr. McMullan and Mrs. Underwood

23-104 Resolution Declaring Transportation Impractical

Mr. Fleak made a motion, seconded by Mrs. Spears, to approve the following:

RESOLUTION DECLARING TRANSPORTATION IMPRACTICAL

WHEREAS, the Superintendent for the St. Bernard-Elmwood Place City School District has received a request for transportation for students enrolled in the District, a nonpublic or community school, or the joint vocational school; and

WHEREAS, the Superintendent has determined the listed students eligible but impractical to transport by public conveyance; and

WHEREAS, the St. Bernard-Elmwood Place City School District Board of Education (hereafter the “Board”) has carefully considered transportation options for the eligible students listed in Exhibit A under Ohio Revised Code Section 3327.01; and

WHEREAS, for each of the students listed, the Board has considered the following factors as enumerated in R.C. §3327.02:

- 1) The time and distance required to provide the transportation;
- 2) The number of pupils to be transported;
- 3) The cost of providing transportation in terms of equipment, maintenance, personnel and administration;
- 4) Whether similar or equivalent service is provided to other pupils eligible for transportation;
- 5) Whether and to what extent the additional service unavoidably disrupts current transportation schedules; and
- 6) Whether other reimbursable types of transportation are available.

WHEREAS, the option of offering payment in lieu of transportation is provided by the Ohio Revised Code.

NOW, THEREFORE, BE IT RESOLVED by the St. Bernard-Elmwood Place City School District Board of Education as follows:

Section 1

After fully and carefully considering each of the factors listed above, the Board hereby affirms the determination that it is impractical to transport the students listed in Exhibit A for the 2023-2024 school year, and further hereby offers the parent(s)/guardian(s) payment in lieu of transportation. This decision was reached after considering the factors enumerated in R.C. §3327.02. Required reports will be made as directed by the Ohio Department of Education.

Section 2

The Board of Education finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board of Education, and that all deliberations of this Board of Education and of its committees, if any, which resulted in formal action, were taken in meetings open to the public, in full compliance with applicable legal requirements, including Ohio Revised Code Section 121.22.

Section 3

This resolution shall be in full force and effect from and immediately after its adoption and shall supersede any prior resolution or act of this Board of Education that may be inconsistent or duplicative with the provisions of this resolution.

Exhibit A

<u>Name</u>	<u>No. of Students</u>	<u>School</u>
Brian Klems	1	Mount Notre Dame

2023-2024 Per Pupil Amount = Not determined

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Mr. Fleak, and Mrs. Spears
Absent - Dr. McMullan and Mrs. Underwood

23-105 Bus Lease Agreement

Mrs. Spears made a motion, seconded by Mr. Fleak, to approve the bus lease agreement among Roger Bacon High School, St. Clement School, and St. Bernard-Elmwood Place Schools for the 2023-2024 school year as presented.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Mr. Fleak, and Mrs. Spears
Absent - Dr. McMullan and Mrs. Underwood

23-106 Bus Schedules

Mr. Fleak made a motion, seconded by Mrs. Spears to approve the bus schedules for the 2023-2024 school year be as presented

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Mr. Fleak, and Mrs. Spears
Absent - Dr. McMullan and Mrs. Underwood

Miscellaneous - Liaison Reports

1. Curriculum Council Liaison – Micki Spears
2. Student Achievement & Student Affairs Liaisons – Marc Fleak
3. Education Hall of Fame Liaisons – Marc Fleak and Tinette Underwood (absent)
4. Alumni Association – Marc Fleak and Micki Spears
5. Great Oaks Institute of Technology & Career Liaison – Micki Spears
6. Legislative Liaison – Dr. Jason McMullan (absent)
7. Business Liaison – Tinette Underwood (absent)
8. President’s Report – Linda Radtke
9. Superintendent’s Report - Dr. Mimi Webb
10. Building Project Update – Bruce Helwagen

23-107 Hamilton County Youth Employment Program

Mr. Fleak made a motion, seconded by Mrs. Spears, to approve participation in the Hamilton County Youth Employment Program via Harbor.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Mr. Fleak, and Mrs. Spears
Absent - Dr. McMullan and Mrs. Underwood

23-108 Executive Session

Mr. Fleak made a motion, seconded by Mrs. Spears, to enter into Executive Session to consider the contract of public employees and sale of property at 6:39 p.m.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Mr. Fleak, and Mrs. Spears
Absent - Dr. McMullan and Mrs. Underwood

Regular session reconvened at 6:56 p.m. with all members present except Dr. McMullan and Mrs. Underwood.

